

Trilogy Security and Preparedness Committee (TSPC)

Minutes of meeting held March 13, 2020

Members present: Mary Beth Baker, Rob Couture, Susan Couture, Steve Dippell, Warren Fujimoto, Judy Katz (via telephone), Chuck Sloan

Management Trust: Rochelle Williams

Invited Guests: Art Herbon, Chris Aldieri

Call to order: Chairperson Rob Couture called the meeting to order at 3:30 pm

Approval of minutes: Minutes of the February 24, 2020 meeting were approved as presented.

COVID-19 Response

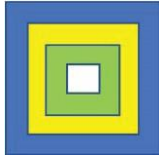
Chris Aldieri and Art Herbon attended the meeting at the committee's request to discuss what actions have been taken to date as well as what additional efforts could be undertaken by Blue Star, the HOA board and/or the TSPC.

Chris reported that Blue Star was complying with all state and federal guidelines for COVID-19 containment. Some of these actions include cancellation of all club and event gatherings through the end of March and implementation of sanitization protocols throughout the Monarch Club complex. Adelina's restaurant will continue to be open for dining until such time as further government guidance is given regarding restaurant operations.

Art stated that he was meeting with the CCMA/WMA Executive Committee immediately after our meeting to discuss the Board's "way forward" and he was looking for ideas from the committee.

Rob suggested that the board be the focal point for communication to the community via the HOA email system since the TSPC only has restricted access to that email list. Chuck Sloan asked who was responsible for communicating with the residents and Rochelle Williams stated that Blue Star is responsible for communication to all Trilogy communities. Steve Dippell suggested that Blue Star and Golf make provision to provide home delivery of meals from the Bistro and Butterfly Grill, respectively, should the future self-isolation situation warrant it. Steve also suggested the idea of organizing a medication and supply delivery service. Mary Beth Baker indicated that she wanted to send some guidance to the Neighborhood Watch block captains soon, even if the HOA board did nothing. Rob indicated that it would be better if the board sent out a message with guidance, but that time was of the essence since things are moving very quickly.

The committee members requested that the board act quickly with some guidance to the residents and offered any assistance we could provide should the board request it.



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TSPC Website

Judy Katz teleconferenced into the meeting to discuss progress on the website action item.

1. Regarding adding pages with access restrictions only for authorized people.

Although it would take some management, additional pages with unique permissions can be added by creating custom groups. This would be advantageous for Watch Captains, for instance. If a specific watch group wants a private page, it can be done at no additional cost. If they want an entirely separate site with multiple pages (although she couldn't see the benefit), then they would need to create their own and pay for it.

From Wix (hosting site):

Member roles help you manage which site members can access which pages. For example, if you have a teaching website, you might want to create some pages that are accessible to any signed up member (i.e. students and teachers) and some pages that are restricted to specific members only (i.e. teachers).

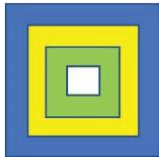
2. What are the cost options?

The "Unlimited" plan gives the most bang for the buck and it depends on the length of the subscription period. Judy recommended the 2 year option which would cost \$324. One year is \$204, and three years is \$432.

Judy indicated that she now has the bandwidth to move forward if the committee wishes to do so. However, she would need the participation and input from other committee members regarding content and subgroups. Chuck Sloan requested on-line access to the site to which Judy responded that she could provide restricted access to a limited number of working group members. Chuck Sloan, Warren Fujimoto, Mary Beth Baker and Rob Couture agreed to be the working group along with Judy. Rob Couture agreed to send Judy the emails for each of the working group members so she can set up the on-line access.

The goal for the site design is that it will require the minimum page maintenance possible and will have a support plan that will ensure the site can be supported regardless of the committee turnover that may occur in the future.

The date for demonstration of the complete beta site was agreed to be at the next TSPC meeting on May 8th. The decision as to when go live and to present the site to the WMA board will be made at that time if the committee agrees that the site is ready.



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Crime Report

Steve reported on a case of graffiti that occurred on March 2nd and was quickly cleaned up by the Management Trust office. The action did not appear to be gang related based on feedback from the sheriff's office.

Steve discussed the recent stolen vehicle on Louise which was later found stripped. He pointed out that no progress has been made on the case and that most likely no one will be arrested since auto thefts are a low priority for law enforcement. The Sheriff and Police focus on crimes that threaten citizens.

Neighborhood Watch:

Mary Beth Baker provided a Neighborhood Watch (NW) progress report. The report is included below:

New Neighborhood Watch Activity

Met with Linda Brody on Trilogy Parkway to discuss how to establish a neighborhood watch.

Mary Beth Baker split 92 homes for **Eucalyptus, Trail View, Penelope Court and Bailey Court** into three separate groups of about 30 homes (Sunset, Hills, Vineyards).

Ongoing updates to website, especially security and preparedness information on neighborhood website.

Outreach to new neighbors continues by new Watch Captains (Mee/Harder, Katz/Arden), including updating of roster and invitations to website.

Reserved date for annual party in the park.

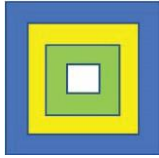
Eucaladies and 9 to 5 Eucaladies events continue.

- Susan Andersen, President of Dignity Health Marian & Arroyo Grande Hospitals would like to set up a tour of hospital(s). She also is working to set up educational sessions about healthcare and about the new Health Center that will be opening in Trilogy.
- Trip to SLO Farmer's Market (Saturday AM).
- Exploring volunteering opportunities.
- Another progressive gathering and a wine tasting are in the works.

Coordinating streetlight and speed issues on Eucalyptus.

Jane Utsumi (Nathan Way), et al. prepared a neighborhood watch map from the roster which included 77 homes.

Donna Rubin, 50 homes on **Louise Lane**. Discussed the neighborhood watch process and how the Sheriff interacts with the residents.



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Neighborhood Watch Captains Communications

Shared Rob's Preparedness Q&A Document with links and SLO County closures due to Corona Virus.

Requested camera footage of suspect vehicles, including Cam/Reg document on Louise Lane incident.

Preparedness

Rob Couture told everyone that the PG&E Town Hall meeting has been rescheduled to Thursday April 30th.

New and Continuing Action Items:

1. Judy Katz and the website working group has the action to complete the beta site development prior to the next committee meeting on May 8th.

Next meeting: Friday May 8th 3:30 to 5:00 pm

Adjourn: Meeting adjourned at 5:00 pm

Respectfully submitted by Susan Couture, acting Secretary.